

## Executive Summary

[LinkedIn Profile](#)

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Dedicated and experienced attorney with extensive legal expertise and a passion for education seeks the position of Adjunct Instructor at Fairleigh Dickinson University. Aiming to leverage my comprehensive legal background and teaching experience to deliver an engaging and informative Business Law class to MBA students, including practical legal applications in business and the evolving role of AI in legal practice.

## Academic Credentials

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**Quantic School of Business**, Executive Master of Business Administration, with Honors, October 2020

Honors: Graduated with Honors, *Top 10% of Class*

**Seton Hall University School of Law**, Juris Doctor, May 2012

Honors: Perfect Score, *2012 National Criminal Justice Trial Advocacy Competition*  
Best Oral Advocate Award, Appellate Advocacy, Fall 2010  
Presidential Scholar

Activities: Mock Trial Board, Co-Chair; Student Mentor

**Marist College**, Bachelor of Arts in English Literature, Minor in Theatre, May 2008

Honors: Dean's List; Academic Scholar  
Gerard Cox Award for Excellence in Theatre Arts and Dedication

Activities: Marist College Council on Theatre Arts, President

## Bar Admissions

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**State of New Jersey**, 2012

**State of New York**, 2013

**U.S. District Court, District of New Jersey**, 2018

**U.S. District Court, S.D.N.Y.**, 2019

## Professional Experience

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**Forthright**, Somerset, New Jersey

*Arbitrator Relations Counsel*

March 2021 to Present

Oversee and manage a distinguished panel of arbitrators for New Jersey's No-Fault PIP Arbitration program, focusing on enhancing dispute resolution quality, efficiency, and arbitrator performance.

Design and deliver dynamic, engaging training sessions for arbitrators, emphasizing critical updates in law, arbitration techniques, and the integration of AI in legal processes, enriching the arbitrators' approach to case analysis and decision-making.

Actively engage in the development and refinement of arbitration processes, leveraging legal expertise and technology to streamline operations and improve case outcomes.

Initiate and lead discussions on the ethical implications and practical applications of AI in the law, enhancing the legal community's understanding and integration of technology in practice.

**Themis Bar Review**, Chicago, Illinois (Remote)

*Dedicated Essay Grader*

January 2018 to February 2023

Provided meticulous grading and personalized feedback on hundreds of essays, preparing students effectively for the Bar Examination in New York and New Jersey.

Customized educational strategies to meet individual student needs, showcasing a dedication to fostering legal understanding and success in future legal professionals.

**Weber Gallagher**, Bedminster, New Jersey

*Associate Attorney*

May 2017 to March 2021

Managed a comprehensive and diverse portfolio of cases for a Law360 Top 400 firm, demonstrating expertise in dispute resolution, discovery processes, and deposition of key witnesses. Oversaw litigation files from inception through to appellate arguments, ensuring adherence to budgetary guidelines.

Provided strategic legal counsel to clients within the insurance industry, offering insights into emerging legal developments and executing timely updates on litigation proceedings. Collaborated closely with clients to navigate liability issues, employing common law principles and contractual analysis to mitigate risks and enhance client outcomes.

Executed in-depth legal research to maintain subject matter expertise, crafting detailed filings and reports that addressed litigation challenges and evolving legal frameworks for both public and private sector clients.

Distinguished as a skilled litigator with a consistent record of defending a wide array of clients, including corporate entities, educational boards, municipal townships, and nonprofit organizations, at both trial and appellate levels. Achieved notable success in securing early dismissals and favorable judgments through strategic motion practices.

Developed and implemented budget forecasts in line with client and organizational requirements, managing litigation expenses to ensure efficient allocation of resources.

Appointed regularly by the judiciary to represent incapacitated individuals in guardianship proceedings, safeguarding their legal rights and advocating on behalf of those unable to represent themselves due to various disabilities.

## **Volunteer Experience**

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**District XB Ethics Committee**, 2023 to Present

**Vernon Township Land Use Board**, 2023 to Present

**Family Promise of Bergen County**, 2014 to 2018

## **Skills**

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- Advanced Public Speaking and Presentation Abilities
- Expertise in Online and Hybrid Teaching Techniques
- Strong Written and Verbal Communication Proficiency
- Adaptability to New Technologies and Educational Platforms

## **Recent CLE Presentation**

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[AI Guidance For Attorneys: An Important Update](#), NJSBA, January 30, 2024

Actively participated as a panelist in a pivotal CLE seminar addressing the current and anticipated uses of artificial intelligence, including generative AI, in legal practice and court operations.

Delivered insights on ethical considerations and practical applications of AI in legal settings, emphasizing the importance of aligning AI usage with the New Jersey Rules of Professional Conduct.

Engaged in deep discussions on how AI can transform legal research, case management, and client service, providing essential guidance for attorneys seeking to integrate AI and Gen AI responsibly into their practice.